

Privacy Information - Trade

COLLECTION OF PERSONAL INFORMATION

When you apply for a Softwoods Trade Card, we collect personal information that will be stored on Softwoods customer database. Softwoods will use this information to inform you about our products, services and promotions related to Softwoods business.

DISCLOSURES OF YOUR PERSONAL INFORMATION

Your personal information will not be disclosed to any other third party, unless disclosure is necessary to help us operate our business or provide a service to you. If we engage contractors or service providers to handle your personal information, we will require those organisations to agree to comply with our privacy policy and with strict conditions governing how personal information is handled. Otherwise we will only disclose your personal information as required by law or permitted by the privacy act.

ACCESSING YOUR PERSONAL INFORMATION

Under the privacy act, you are entitled to request access to the personal information that we hold about you. You also have the right to ask us to update or correct your personal information when it is inaccurate, incomplete or out of date. If you wish to exercise your right, please contact us on the contact details set out below.

IF YOU DO NOT WISH TO RECEIVE MARKETING MATERIAL

If you do not want to receive marketing material from Softwoods, please contact us by facsimile on 8340-8788, e-mail to admin@softwoods.com.au or write to Softwoods Timberyards Pty Ltd, 573 Port Road, Croydon S.A. 5008

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